

# AIR, WATER & DRAIN SERVICE ORDER FORM

Payment in full must accompany order form



Show Name: **IBTM 2019** Show dates: **May 29-30, 2019**

Deadline of payment for additional services and formats via email : **May 15, 2019**

If you wish to place an order after deadline you will need to do so by visiting Centro Citibanamex Services Office located in site.

### BILLING INFORMATION

Booth #

Company Name: \_\_\_\_\_  
 Address 1: \_\_\_\_\_  
 Address 2: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 City: \_\_\_\_\_ Tax ID/VAT number: \_\_\_\_\_  
 State: \_\_\_\_\_ Country: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 On-site contact: \_\_\_\_\_ E-mail: \_\_\_\_\_

Quantity	SERVICE	Advanced Rate	Standard Rate after deadline	AMOUNT
	1/2" Water outlet (includes valve and up to 5 meters of hose)	USD 175	USD 210	
	2" Drain outlet (includes up to 5 meters of hose)	USD 119	USD 143	
	Additional hose of 5 to 10 meters	USD 67	USD 80	
	Water or drain installation (Man labour) (materials not included).	USD 67	USD 80	
	Water or drain derivation (Man labour) (materials not included).	USD 67	USD 80	
	Air Compress 40 CFM maximum safety valve 1/2" includes up to 5 m. hose	USD 653	USD 784	
	Air Compress 80 CFM maximum safety valve 3/4" includes up to 5 m. hose	USD 670	USD 804	
	Air Compress Additional Hose of 5 to 10 meters	USD 175	USD 210	
	Air Compress Connection to Machine (Man labour), does not include materials	USD 175	USD 210	
<b>More than 90 PCM</b>		<b>QUOTATION MUST BE REQUESTED</b>		
Installation labor must be ordered and paid for in order to receive this service and exhibitor must supply the materials for the machinery connection.		<b>Sub Total</b>		<b>USD</b>
		<b>TAX</b>		<b>USD</b>
		<b>Total</b>		<b>USD</b>

### PAYMENT FORM

**BANK:** Citibank, NA Account number: 36314909  
 ABA Number: 021 000 089  
 Swift: CITIUS33;  
 Wall Street, 10043 New York, USA  
 Beneficiary: REPRESENTACIONES DE EXPOSICIONES MEXICO SA DE CV

Bank Transference: \_\_\_\_\_ 111

**Important:** Please send order form & payment transaction to [serviciosadicionales@centrocitibanamex.com](mailto:serviciosadicionales@centrocitibanamex.com)

Credit Card Number: \_\_\_\_\_  
 I hereby authorize charging any unpaid balance to my credit card

AMEX  Code\* \_\_\_\_\_  
 VISA  \*IMPORTANT Printed Name of Card Holder \_\_\_\_\_  
 MASTERCARD  Expiration Date \_\_\_\_\_  
 BANAMEX  Card Holder's Signature / I hereby authorize used of my financial data. \_\_\_\_\_

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

Charges for this service on your credit card will appear under "CENTRO CITIBANAMEX"

Representaciones de Exposiciones México, SA de CV, at Avenida Conscripto número 311, Colonia Lomas de Sotelo, C.P. 11200, Delegación Miguel Hidalgo in Mexico City, will use your personal data collected here to provide the services required by you and To comply with obligations contracted by our clients For more information about the treatment and rights that can be enforced, you can access the full Privacy Notice at [www.centrocitibanamex.com/es/aviso-de-privacidad](http://www.centrocitibanamex.com/es/aviso-de-privacidad) <http://www.centrocitibanamex.com/es/aviso-de-privacidad>.

### TERMS AND CONDITIONS

- a- The price of the service covers the event no longer than 5 days. The charge will be done in mexican pesos.
- b- The price of water supply includes: high pressure hose (maximum 5 mts.), water consumption, installation and dismantling labour. Special connections to any equipment and/or furniture are not included.
- c- Drain is for non contaminated water only. It is not permitted to put chemicals, greases, hot liquids or solids down the drain.
- d- Full payment is required in order to install any service requested to Centro Citibanamex.
- Services requested during set-up & show will be accepted and installed upon availability.**
- f- Once the installation is completed, any modification or re-location will be subject to an additional 100% charge of the initial price.
- g- All the devices and material used for installation and service purposes are property of Centro Citibanamex, therefore all the prices are on a rental basis.
- h- The contractor will be the sole responsible for the correct usage and care of the installations requested. Any damage or loss will be charged to the beholder of the service contract.
- i. All cancelations must be sent in writing to [serviciosadicionales@centrocitibanamex.com](mailto:serviciosadicionales@centrocitibanamex.com) 72 hours prior to the show's assembly (move-in). Any request to relocate or cancel a service less that 72 hours prior to the show's first move-in in day or after services have been installed will not be refunded.
- j.-The price includes: high pressure hose (maximum 5 mts.), installation and dismantling labour. Installation to equipment or machinery, connection, materials and furnishings are not included. The exhibitor must provide all the materials required for the machinery connection.
- k.- The exhibitor is responsible for the installation of filters for humidity control. Centro Citibanamex will not be responsible for any damage to equipment and/or machinery due to the lack of these filters.

Please refer to the floor plan attached in the forms and indicate clearly the location for installing the service inside your booth.



[serviciosadicionales@centrocitibanamex.com](mailto:serviciosadicionales@centrocitibanamex.com)  
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 11200 Mexico, D.F. MEXICO  
 Phone Number:  
 (+52+55) 5268 2000 Ext . 2054, 5869, 5827, 2051  
 Toll Free No. 1-866-406-1626 ext. 2050 from USA & CANADA

Services requested during set-up & show will be accepted and installed upon availability.