

No outside food or drinks is allowed for own or third party consumption during the mounting phase, event and dismantling phase.

In House Services: IT Services Form
 Payment in full must accompany order form



Show Name: IBTM **Show dates:** August 24-25, 2022
Deadline of payment for additional services and formats via email (wire transfers): August 08, 2022
 If you wish to place an order after deadline you will need to do so by visiting Centro Citibanamex Services Office located in site.

BILLING INFORMATION				Booth #
Company Name:				
Address 1:				
Address 2:		Zip Code		
City:		Tax ID/VAT number:		
State:		Country		
Phone number:				
On-site contact:		E-mail:		

QTY	Days	Telephone	Advanced Rate	Rate after deadline	AMOUNT	
		IP telephone line. Includes telephone unit and 20 local calls. Price per day.	USD 55	USD 66	\$ -	
		POS Connection, Ethernet (POS machine not included). Price per day.	USD 68	USD 81	\$ -	
QTY	Days	Internet	Advanced Rate	Rate after deadline	AMOUNT	
		1MB (1024 kbps) // Dedicated Internet // A single cable is delivered. Price per day.	USD 325	USD 390	\$ -	
		2MB (2048 kbps) // Dedicated Internet // A single cable is delivered. Price per day.	USD 441	USD 529	\$ -	
		Homologized IP Direction (Public) subject to availability Requires an Internet service. Maximum 5 days.	USD 271	USD 325	\$ -	
		Network node (No internet access). Maximum 5 days.	USD 107	USD 128	\$ -	
		Code access to the Centro Citibanamex network WI-FI zone per device (each) * cost per day * Speed up to 512 kbps. No streaming.	USD 17	USD 17	\$ -	
		Code access to the Centro Banamex network WI-FI zone per device (each) * cost per day * Speed up to 1024 kbps. No streaming.	USD 26	USD 26	\$ -	
					Subtotal	\$ -
					TAX (16%)	\$ -
					TOTAL	\$ -

In case you need an internet service over 2MB please contact In House Services directly.

WIFI SPEED CAPABILITIES CHART		
ACTIVITY	512 kbps	1024 kbps
Sending and receiving e-mail with small attachments	✓	✓
Sending and receiving e-mail with low resolution images	X	✓
WhatsApp and other text based platforms	✓	✓
Sending mid resolution images using WhatsApp	X	✓
Use of Facebook Messenger	✓	✓
Sending mid resolution images using Facebook Messenger	X	✓
Access and browsing social networks	✓	✓
Web browsing	X	✓
Video based web pages (mid resolution)	X	✓
Use of bank terminal for collections or other paying methods	X	X

PAYMENT FORM

Bank Transfer: BANK: Citibank, NA Account number: 36314909
 ABA Number: 021 000 089
 Swift: CITIUS33
 111 Wall Street, 10043 New York, USA
 Beneficiary: REPRESENTACIONES DE EXPOSICIONES MEXICO SA DE CV

Note: Please send order form & payment transaction to adicionales-CCB@ocesa.mx

Credit Card: Number: _____
 I hereby authorize charging any unpaid balance to my credit card

AMEX Code* _____
 VISA *IMPORTANT _____ Printed Name of Card Holder
 MASTERCARD Expiration Date _____
 _____ Card Holder's Signature / I hereby authorize used of my financial data.

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

Charges for this service on your credit card will appear under "CENTRO CITIBANAMEX"

- TERMS AND CONDITIONS**
- A- The price of the service covers the event no longer than 5 days. The charge will be done in Mexican Pesos.
 - B- The price includes: up to 100 local calls, one phone line, telephone device and materials, installation and dismantling labour.
 - C- In case of any damage to the equipment will be charged a penalty.
 - D- In case to contract a POS Package, the client must be ask to the bank for configuring an ETHERNET.(All our lines are switched lines).
 - E- Full payment is required to install any service requested to Centro Citibanamex.

- F- Services requested during set-up & show will be accepted and installed upon availability.
- F- All the devices and material used for installation and service purposes are property of the Centro Citibanamex, therefore all the prices are on a rental basis.
- G- The contractor will be the sole responsible for the correct usage and care of the installations requested. Any damage or loss will be charged to the beholder of the service contract.
- H- All cancellations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the start of the show's assembly (move-in). Any request to relocate or cancel a services less than 72 hours prior to the show's first move-in day or after services have been installed will not be refund.
- I- The cost of the internet includes a cable with RJ 45 plug.
- J- If you require open ports, please contact adicionales-CCB@ocesa.mx before ordering to confirm the correct service that need to be ordered.
- K- For wifi codes it will be necessary to collect the at the In House Services Office, If you do not pick them up, there is no refund.
- L- Refunds can be made only by authorization and during the next 30 days.

IMPORTANT NOTICE: The Wi-Fi service will be provided in one device exclusively, regardless the amount of days paid. The device in which the service is provided can't be changed once it's set up. Centro Citibanamex network is optimized or those devices using the 5 Ghz. frequency, although devices in the 2.4 Ghz. frequency (devices released before 2017) may connect to the network, they might present connection errors, limited connection, or low speed while browsing, downloading or uploading files. Centro Citibanamex can't be held responsible for this errors.

NO REFUNDS NOR CHANGES APPLY FOR THIS SERVICE.

Thank you for your recruitment of internet wifi we thank you collect your password in the area of services located on two floors below the Exhibition Room B, in case you have any problem please contact us at 52.68.20.54 or directly at office where we give you the user/password to help you.

COMMENTS: _____

BVC

Please submit form & payment to:
REPRESENTACIONES DE
adicionales-CCB@ocesa.mx
 Av. Conscripto No. 311 - Col. Lomas de Sotelo
 11200 Mexico, D.F. MEXICO
 Phone Number: _____

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