

In House Services: LIGHTING & CONNECTIONS



Payment in full must accompany order form

Show Name: **IBTM** Show dates: **August 24-25, 2022**
 Deadline of payment for additional services and formats via email (wire transfers): **August 08, 2022**

If you wish to place an order after deadline you will need to do so by visiting Centro Citibanamex Services Office located in site.

BILLING INFORMATION

Company Name:			Booth #		
Address 1:					
Address 2:		Zip Code			
City:		Tax ID/ VAT number:			
State:		Country			
Phone number:		Fax Number:			
On-site contact:		E-mail:			

QTY	SERVICE	Before deadline	After deadline	AMOUNT
	Lamp type lightolier	USD 45	USD 54	
	Fluorescent tubes 2 x 38 W Slim Line	USD 80	USD 95	
	Lumitor of iodine quartz 300 W	USD 61	USD 74	
	Double outlet Monophasic 1,000 W 110V 10 A.	USD 85	USD 102	
	Double outlet Biphasic 2,000 W 220V 8 A.	USD 171	USD 205	
	Switch 3 x 30 to 220 V without contacts	USD 171	USD 205	
	Switch 3 x 60 to 220 V without contacts	USD 337	USD 405	
	Switch 3 x 100 to 220 V without contacts	USD 554	USD 665	
	Switch 3 x 200 to 220 V without contacts	USD 1,107	USD 1,329	
	Connection to electrical machinery (this is for labor only, materials are not included)	USD 62	USD 74	
				Sub Total USD
				TAX (16%) USD
				Total USD

All lamps are install one day before show opening after 5 pm.
 ALL CONECTIONS FROM SWITCH TO MACHINES ARE RESPONSABILITY OF EXHIBITORS.

PAYMENT FORM

BANK: Citibank, NA Account number: 36314909
 ABA Number: 021 000 089
 Bank Transference: Swift: CITIUS33;
 Street, 10043 New York.USA
 Beneficiary: REPRESENTACIONES DE EXPOSICIONES MEXICO SA DE CV
 Credit Card Number: _____

111 Wall Note: Please send order form & payment transaction to adicionales-CCB@ocesa.mx

I hereby authorize charging any unpaid balance to my credit card

AMEX Code* _____
 VISA *IMPORTANT _____ Printed Name of Card Holder
 MASTERCARD Expiration Date _____
 BANAMEX Card Holder's Signature / I hereby authorize used of my finacial data.

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

Charges for this service on your credit card will appear under "CENTRO CITIBANAMEX"

"Representaciones de Exposiciones México, SA de CV, al Avenida Conscripto numero 311, Colonia Lomas de Sotelo, C.P. 11200, Delegacion Miguel Hidalgo in Mexico City, will use your personal data collected here to provide the services required by you and To comply with obligations contracted by our clients For more information about the treatment and rights that can be enforced, you can access the full Privacy Notice at www.centrocitibanamex.com/es/aviso-de-privacidad <http://www.centrocitibanamex.com/es/aviso-de-privacidad>."

TERMS AND CONDITIONS

- A- The price of the service covers the event no longer than 5 days. The charge will be done in mexican pesos.
- B- The price of the service includes installation, electrical power and dismantling.
- C- Electrical service will be provided only by the personnel of Centro Citibanamex and only from the floor.
- D- Installation requested will be installed according to location of the service floor plan.
- E- The electrical service will be only installed on the exhibition floor and inside the exhibition area.
- F- Exhibitor will be responsible for providing UPS regulator it the fthe equipment required it and making necessary tests to the equipment installed. Centro Citibanamex is not responsible for damages due to voltage variations.
- G- Centro Citibanamex is not responsible for energy cuts caused by Comision Federal de Electricidad.
- H- Exhibitor is allowed to install all lighting equipment necessary as long as it does not exceed the capacity of the electricity connection requested. Centro Citibanamex will not be responsible for damages to equipment and/or material caused by excessive load of circuits / bad connection. The power supply will be interrupted until failure is corrected and / or exhibitors upgrades to correct power level.
- I- Full payment is required to process any order placed to Centro Citibanamex.

Services requested during set-up & show will be accepted and installed upon availability.

- K- Orders placed on-site will be subject to availability. 100% of the cost will be charged for relocation.
- L- Equipment and / or material used for installation are property of Centro Citibanamex. Exhibitor is liable for any damage or theft.
- M- The contractor will be the sole responsible for the correct usage and care of the installations requested. All the wiring gauge must be in accordance to the electrical load requested.
- I. All cancellations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the start of the show's assembly (move-in). Any requests to relocate or cancel a service less that 72 hours prior to the show's first move-in day or after services have been installed will not be refunded.

Please refer to the floor plan attached in the forms and indicate clearly the location for installing the service inside your booth.



REPRESENTACIONES DE EXPOSICIONES MEXICO
 adicionales-CCB@ocesa.mx
 InHouse Services
 Av. Conscripto No. 311, Col. Lomas de Sotelo
 11200 Mexico, D.F. MEXICO
 Phone Number: (52+55) 5268 2000
 Ext. 2054
 Toll Free No. 1-866-406-1626 ext. 2054 from USA & CANADA

Services requested during set-up & show will be installed upon availability. Minimum 12 hours