

[Print and fill out this checklist with the help of your team.](#)

- I've carefully read the exhibitor's manual
- I've completed my exhibitor profile (Agenda)
 - Fill in the information
 - Select preferences for matchmaking
[Click here](#)
- I've scheduled the key dates of the appointment selection process
 - Know the main dates of the process: pre-selection of preferences, Matchmaking, appointment selection and confirmation.
 - If you have additional agendas, assign a person in charge.
[Click here](#)
- I've sent the specifications of my booth
 - Files: Render (including height, base and depth) + Civil liability policy + Space requirements format and + Letter signed by a DOW (only for doble-deck booths).
 - Send it to omar.fragoso@rxglobal.com
- I've contracted the additional services
 - If you require any of the services provided by the venue, contract it in advance.
 - [Click here to contract](#)
- I already have a hotel, plane tickets, transportation, etc.
 - We have an official travel agency that can always support you.
+52 55 2728 4269 / ibtam2022@btcamericas.com
- I printed and/or saved my schedule of confirmed appointments
 - You will receive a PDF format with the information of each of your meetings.
Any doubt: omar.fragoso@rxglobal.com
- I've installed the Emperia APP and LOGIN
 - EMPERIA will help you manage your scanned leads, if you have any questions, consult the user manual.
[Check the information here](#)
- I've validated the badge information
 - If you have an appointment schedule, you already have a badge assigned. Otherwise, ask your team leader to validate your badge within the exhibitor's portal.
[Check the information here](#)
- I've answered the post-event survey.
 - At the end of the event, we will send you a brief survey by email to learn about your experience; your answers will help us improve our next editions and exceed your expectations at IBTM Americas.

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AMERICAS

HOSTED BUYER PROGRAM

AUGUST 24 - 25, 2022
CENTRO CITIBANAMEX, MEXICO CITY

APR 19, 2022

REGISTRATION LIVE
Apertura de registro



JUL 13, 2022

OPEN
PRE-SELECTION OF PREFERENCES

Inicio de selección de preferencias de citas



AUG 4, 2022

CLOSE
PRE-SELECTION OF PREFERENCES DEADLINE

Cierre de selección de preferencias de citas



AUG 5, 2022

APPOINTMENT MATCHING BY THE SYSTEM

Confirmación de coincidencias de preferencia



AUG 8, 2022

OPEN
ADDITIONAL APPOINTMENTS SELF-SELECTION

Inicio de solicitud de citas adicionales



AUG 18, 2022

CLOSE
ADDITIONAL APPOINTMENTS SELF-SELECTION DEADLINE

Cierre de solicitud de citas adicionales



AUG 19, 2022

EXHIBITORS AND BUYERS AGENDA SENDING (PDF)

Envío de agendas (PDF)



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AMERICAS

August 24-25, 2022

IBTM AMERICAS 2022 STARTS



If you have any doubt, don't hesitate to chat us by WhatsApp. Scan these QRs

Hosted Buyers



Exhibitors



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