

REQUIREMENTS FORM DEADLINE: JULY 29, 2022

If you contracted with **RX Solutions** the design and construction of your booth, it is **NOT** necessary to send this format and the documents for the Authorization Letter.

The booth will be delivered according to the requested in this form, mark your choice with an "X":

WALLS ALUMINUM SYSTEMS

Services included in the booth for spaces from 9 m² to 18 m²

- **Crate:** 2 lateral walls and 1 background
- **Corner:** 1 lateral wall and 1 background
- **Headboard:** 1 background
- **Carpet**
- **1 double electrical outlet (1,000 watts)**
- **1 table**
- **2 chairs**
- **Booth lighting** (booths with parapet only)

Parapet with company name

(no logo and limited to 20 characters)



* If you require additional furniture, it is subject to availability and will generate a cost: Table \$610.00 MXN plus VAT / Folding chair \$95.00 MXN plus VAT.

FREE SPACE

You must send the following documents **BEFORE JULY 29, 2022**, to the email omar.fragoso@rxglobal.com to receive the assembly **AUTHORIZATION LETTER**.

1. Booth (exhibition space) paid 100%.
2. Fill out "REQUIREMENTS FORM"
3. Send the **BOOTH'S RENDER WITH BASE AND HEIGHT** measurements to be authorized by the Organizing Committee
4. **COVER OF THE CIVIL LIABILITY INSURANCE POLICY** against damages to third parties, which covers bodily injury (including death), personal injury and liability for damage to property for a minimum amount of **\$500,000.00 MXN**. Covering the days of **Build-up – In-show – Break-down**.

- 1 double electrical Outlet (1,000 watts)
- Carpet. (It will depend on the booth design)

Assembly/decoration vendor data (Data of the company contracted for the design of the booth)

Company: _____

Contact name: _____

Office Phone: _____

Mobil Phone: _____

Email: _____

Note: Any request after the deadline or made on the exhibition floor will have an additional cost.

Request or withdrawal of parapet \$ 500.00 MXN / Request or withdrawal of linear meter of partition \$ 200.00 MXN.



Official Hotel



Strategic Partners

